

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES

Regular Meeting

April 13, 2023

7:00 p.m.

Present:

Reeve (Deputy): Dave Leask
Councillors: Mike Garside
Janet Gordanier
Mike Trainor
Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

Absent: Reeve Rod Wood

There were no disclosures of pecuniary interest.

Resolution 2023-44

Moved by Mike Trainor

Seconded by Mike Garside

Resolved that we do accept the Agenda as presented. * Carried *

Resolution 2023-45

Moved by Janet Gordanier

Seconded by Mike Trainor

Resolved that we do approve the Minutes of the Regular Meeting of April 13, 2023 as presented. * Carried *

Lyn Garside, Road Superintendent, provided Council with an update on road issues. He noted that surface treatment prices had come in slightly lower than expected with the amalgamated tender results. As part of his spring road inspection he noted that one of the roads scheduled for surface treatment this year appeared to be in better shape than some other areas where numerous potholes and other flaws needed attention. The plan for this year had been to surface treat Hilton Road (from Twin Lakes to boundary with Jocelyn); M and N (to the landfill) and Red Maple Drive. The Road Super recommended we postpone Hilton Road until next year and instead resurface Base Line (from the MTO building to the M and N and also, our section of the 20th Side Road (to boundary with St. Joseph). These alternate roads would equate to the same cost as the planned Hilton Road work.

Deputy Reeve Leask welcomed Ben Fairburn, co-owner of an 88 acre property on Hilton Road. The 88 acres had been recently severed from the original 98 acre lot. Council was now being asked if it would consider a zoning amendment to sever the new lot into two equal 44 acre lots. A zoning amendment would be required because the maximum frontage for each new lot would be limited to 410' while the Zoning By-law stipulates new lots shall have 495' on a year-round maintained road. It was noted that if the proposed severance was permitted, one of the lots would have almost 3,300' fronting on to the 15th Side Road, however, because that road is not maintained by the municipality it could not factor into the frontage requirements. As this was a preliminary discussion only, Council confirmed it had no objection to the proposal. Once the co-owners submit a zoning amendment to the Clerk, the zoning amendment notification process will begin and neighbours and government agencies provided an opportunity for input. Should the zoning amendment be approved, the co-owners could then apply to the St. Joseph Island Planning Board for a severance application.

Council reviewed the responses received from the survey letter mailed out to 16 property owners on Red Maple Drive. The survey was to determine the level of support of current owners to rezone the road from Limited Service Residential to Shoreline Residential. The change in zoning would mean the road would then be maintained on a year-round basis by the municipality rather than on a contract basis paid for by several owners along the road. It would also mean an increase to all owners' assessment as MPAC would no longer class it as a seasonally maintained road. The Clerk confirmed only 12 responses were received with 3 opposed to the proposed change. Based on the results, Council supported the rezoning process being initiated in the coming weeks which would allow for any additional objections to be received from both current owners as well as government agencies that need to be consulted.

Information was received from the Planning Board advising approval of our draft Official Plan (OP) will be delayed by the Province while it carries out a review of the existing Provincial Policy Statement (PPS). The Province is trying to have any changes in place by Fall 2023. If the proposed changes to the PPS mainly impact other areas of the province, there is the possibility our OP may receive approval shortly after the Fall date.

The Clerk advised a resident had inquired about operating a home business out of an existing accessory structure on a property within the Shoreline Residential zone. Following discussion with the Planning Board, it was confirmed the proposed business would not qualify as a Home Occupation but rather a commercial retail operation and would be better suited within the General Commercial zone of either Hilton Beach or Richards Landing.

The Clerk advised a resident had inquired as to what steps would be necessary to permit the operation of a saw mill to be used for commercial purposes on his property. Saw and/or planing mills are only permitted within the MI (Rural Industrial) zone which would mean the subject property would require an Official Plan Amendment prior to a Zoning By-law Amendment to rezone the lands to MI. Given the current status of our draft Official Plan waiting approval from the Province and the Province's own ongoing study/update of the Provincial Policy Statement, it is anticipated an Official Plan Amendment could take a year or more to obtain provincial approval. It was also noted a number of studies and/or reports related to traffic, noise, water resource management and stormwater management would likely be required. The cost of such studies would be the owners' responsibility. In addition, the Official Plan provides that where a proposed development is located adjacent to a potentially incompatible land use (residential), an assessment of the compatibility of the proposal may be required in accordance with the Ministry of Environment guidelines. It was recommended that such proposed industrial uses be situated in the designated Business Park areas on the Island. The Clerk was directed to advise the owner of the foregoing requirements, potential costs and time delays.

The Clerk provided a report on the requirements included in O. Reg 332/12 in terms of notice to the public when changing building permit fees. The Clerk will begin work on the required Notice in the coming weeks which will allow for 21 days notice of the Public Meeting.

Given the recent approval of the reduced scope of the ICIP project on W Line, the following by-law was passed.

Resolution 2023-46

Moved by Janet Gordanier

Seconded by Mike Garside

Resolved that we do give first, second and third and final reading and pass By-Law No. 1368-23 being a by-law to authorize the Reeve and Clerk to execute an Amendment to the original ICIP Covid-19 Resilience Infrastructure Stream Agreement passed by By-law 1307-21 in November 2021. *Carried*

Given the recent approval of an extension to a couple projects to improve accessibility within the Township Office, the following by-law was passed

Resolution 2023-47

Moved by Mike Trainor

Seconded by Mike Garside

Resolved that we do give first, second and third and final reading and pass By-Law No. 1369-23 being a by-law to authorize the Reeve and Clerk to execute an Amendment to the original Enabling Accessibility Fund Agreement passed by By-law 1280-20 in September 2020. *Carried*

Correspondence was received from the Village of Hilton Beach that after reviewing the results of the recent Landfill Hours Survey, it was decided to not change the hours of operation.

Resolution 2023-48

Moved by Janet Gordanier

Seconded by Mike Garside

Resolved that we do contribute \$4,000 to the Trefry Centre to help offset the cost of services provided for the 2023 year with \$2,000 of this total being funded by the Covid-19 funding received from the Province so that it may be used to address the additional demand for Meals on Wheels as one of the impacts of the pandemic.
* Carried *

Resolution 2023-49

Moved by Mike Garside

Seconded by Mike Trainor

Resolved that we do support the Central Algoma Secondary School with donations of \$100 and \$250 to be awarded respectively to a deserving Grade 8 and Grade 12 Graduate. * Carried *

Resolution 2023-50

Moved by Janet Gordanier

Seconded by Mike Garside

Resolved that we do authorize the payment of Township bills for the month of April 2023 in the amount of \$91,223.96 as per Voucher 04-2023: Administration - \$9,877.83; Algoma Dist Services Admin - \$29,421.63; Building – \$1,574.77; Digitizing Project - \$7,910.00; Fire - \$350.00; Library (2023 Levy Balance) - \$7,719.00; MPAC (Qtrly) - \$4,428.86; Misc (Employee/ Employer Payroll Deductions/ Benefits) - \$7,926.94; Policing (Feb/Mar) - \$13,357.00; Roads – \$6,054.75; WSIB - \$2,603.18. *Carried*

Resolution 2023-51

Moved by Mike Trainor

Seconded by Mike Garside

Resolved that we do pass By-Law No. 1370-23 being a by-law to confirm the proceedings of this meeting.*Carried

Resolution 2023-52

Moved by Mike Garside

Seconded by Janet Gordanier

Resolved that we do adjourn at 8:53 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, June 7, 2023 or at the call of the Reeve. *Carried*

Deputy Reeve, Dave Leask

Valerie Obarymskyj, Clerk Treasurer



Building Inspection: Kevin Morris – Building Inspector
Phone: 1-705-842-3372 Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

Council is currently addressing its fee structure for building permits with an expected increase to take effect within the next couple months.

Reminder to All Pet Owners



Besides being unsightly and smelly, animal waste can be hazardous to the health of our children who play in the community and other pets. One of the most common forms of disease transmission between dogs is through fecal matter. On your walks, take along a baggie to pick up the waste and then dispose of it properly.

And please do that even if no one is looking!



M and N Landfill/Recycling:

The hours of operation for the M and N Landfill/Recycling will change to the Summer Schedule effective May 15, 2023:

SUMMER Hours in Effect from May 15, 2023 to September 15, 2023

Wednesday: 12:00 pm – 5:00 pm

Saturday: 10:00 am - 3:00 pm

Sunday: 12:00 pm - 4:00 pm

Holiday Mondays: 12:00 pm – 4:00 pm

Free Tipping Weekend: May 20th to May 22nd , 2023

FIRE - 9 1 1 for Emergencies

Hilton Township Fire Permits



Fire Permits are **required** every year from April 1st until October 31st.

There is no fee for a Fire Permit.

We are now offering another method of obtaining your Fire Permit by using our new Online option.

Fill out the Fire Permit Form found on our website: www.hiltontownship.ca under the **Services – Fire** tab or the **Documents – Permits** tab.

An official numbered Fire Permit will automatically be emailed back to you in PDF format for you to download and print.

For those residents who do not have email, simply call the Township Office at 705-246-2472 and arrange to pick one up or have one mailed to you.



EP Week encourages Canadians to take three simple steps to become better prepared to face a range of emergencies:

- Know the risks
- Make a plan
- Get an emergency kit

To test your knowledge and help ensure you are prepared for an emergency, visit:

<https://www.getprepared.gc.ca/cnt/rsrscs/ep-wk/tlkt-en.aspx#a07>