

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
April 1, 2015
7:00 p.m.

Present: Absent:
Reeve: Rodney Wood
Councillors: Pat Garside
Dianne Holt
Robert Jerrard Dave Leask
Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Robert Jerrard 2015-44
Seconded by Dianne Holt
Resolved that we do accept the Agenda as presented. * Carried *

Moved by Pat Garside 2015-45
Seconded by Robert Jerrard
Resolved that we do approve the Minutes of the meeting of March 4, 2015 and March 18, 2015, as presented.
Carried

Lyn Garside, Road Superintendent, provided an update to Council on road issues. Half-load restrictions are now in place. Given the continued cold weather we have had to continue to contract out for the steaming of several frozen culverts along various roads.

Council was advised that when renewing and amending the information required for the Commercial Vehicle Operators' Registration (CVOR) for the Township, it was subsequently learned that a new requirement includes the corporate officer named on the application must complete a test demonstrating knowledge of the associated requirements under the Highway Traffic Act. The clerk's name was listed on the application as the corporate officer and the Clerk recommended another member of council be named instead. The Clerk was asked to investigate further to determine if the operator of the vehicle (plowtruck) could take the test.

Moved by Dianne Holt 2015-46
Seconded by Pat Garside
Resolved that we do accept the quotation submitted by Gilbertson Enterprises to supply and deliver gravel for Milford Haven Road and Garside Road West (Contract No. 1-15) in the amount of \$31,316.82 (including taxes) detailed as follows:
1,500 cu. yds 5/8" Crushed Class A gravel at a price of \$10.65 per cu. yd, and
1,300 cu. yds 2" Crushed Class B gravel at a price of \$9.03 per cu. yd *Carried*

Council received a note of appreciation from a local resident commending the Roads Department for another 'stellar job' in keeping the roads open and safe throughout the past harsh winter. Council also reviewed a letter of complaint from a local resident regarding the condition of the provincial Highway 548 from the Village of Hilton Beach to Big Point Road throughout the winter. The letter was also sent to MPP Michael Mantha's office.

As a result of a recent Fire Board meeting the following resolution was passed.

Moved by Robert Jerrard 2015-47
Seconded by Dianne Holt
Resolved that we do accept the recommendation of the Hilton Union Fire Board and hereby appoint Lyndon Garside as Fire Chief of the Hilton Union Fire Department. * Carried *

Council reviewed and adopted the final version of the recently completed Simplified Risk Assessment for the Township which included modifications made during the review on March 18, 2015.

Moved by Pat Garside 2015-48
Seconded by Robert Jerrard
Resolved that we do give first, second and third and final reading and pass By-Law No. 1130-15 being a by-law to adopt a Simplified Risk Assessment for the Township of Hilton in accordance with the requirements of the Fire Protection Prevention Act, 1997, Section 2. (1) (a). *Carried*

Council reviewed a draft Zoning Amendment Notice for a property on Brickyard Road. The public meeting to address the amendment requesting a reduction in the building setback from the established high water mark will be scheduled for 7:30 pm on May 6, 2015. Notices will be sent to those property owners within 400 feet of the subject lot, as well as, other required agencies.

The Clerk advised that correspondence had been received from the property owner of two abutting lots on Hamilton Drive confirming MPAC had combined the two lots for assessment/taxation purposes. The Clerk was asked to contact the owner to ensure it was understood that the combining of the two lots for assessment purposes did not alter the fact that the two lots would remain separate under the Planning Act. It was recommended that the proposed purchase of the shoreroad allowance should show the area being purchased as two parts fronting each of the current lots to ensure a severance would not be required in the case of one lot being sold in the future.

Council reviewed correspondence from a resident on Big Point Road advising that throughout the winter months, for several hours at a time, there has been non-stop barking from a dog in the Old Moffat Bay/Hamilton Bay Road area. Beyond the frustration of the constant barking there was concern raised given the extreme winter temperatures that have existed and if the animal has been left outside, placing a call to the Humane Society or the OPP was being considered. Council asked the Clerk to reference the issue in the Minutes in hopes the owner of the dog will take it inside at nighttime out of consideration for neighbouring parties.

The Clerk advised that the 2014 Audit will be conducted during the week of April 13, 2015.

Moved by Pat Garside 2015-49
Seconded by Robert Jerrard
Resolved that we do accept the proposal for insurance from Algoma Insurance for the period March 15, 2015 – March 15, 2016, in the amount of \$21,054.00 plus applicable taxes. *Carried*

Moved by Robert Jerrard 2015-50
Seconded by Dianne Holt
Resolved that we do authorize Valerie Obarymskyj to attend the AMCTO Grant Writing Workshop to be held in Sault Ste. Marie on Thursday, April 23, 2015. * Carried *

Moved by Robert Jerrard 2015-51
Seconded by Dianne Holt
Resolved that we do authorize the payment of Township bills for the month of March 2015 in the amount of \$146,767.93 as per Voucher 03-2015: Admin - \$4,687.36; Algoma District School Bd (1st Qtr) - \$33,363.01; Algoma District Services (1st Qtr) - \$64,038.51; Building - \$573.48; Algoma Public Health (semi-annual) - \$3,998.00; Fire - \$1,211.79; Insurance (2015) - \$22,425.76; Misc (Employee/ Employer Payroll Deductions/ Benefits) - \$6,142.34; Policing - \$3,485.00; Recreation - \$700.00; Roads – \$6,142.68. *Carried*

Moved by Pat Garside 2015-52
Seconded by Dianne Holt
Resolved that we do pass By-Law No 1128-15 being a by-law to confirm the proceedings of this meeting.*Carried

Moved by Robert Jerrard 2015-53
Seconded by Pat Garside
Resolved that we do adjourn at 9:20 p.m, Council to meet again at the Hilton Township Municipal Office at 6:30 p.m. on Wednesday, May 6, 2015 or at the call of the Reeve. *Carried*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer



***** Building Inspection *****
Ron LeBlanc – Building Inspector - Call 1-800-797-2997
Email: ron.leblanc@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

Dump/Recycling (M and N Road):



SUMMER Hours in Effect from May 15/15 – Sept 15/15:

Wednesday: 2:00 pm – 7:00 pm
Saturday: 10:00 am - 3:00 pm
Sunday: 2:00 pm - 6:00 pm
Holiday Mondays: 2:00 pm – 6:00 pm

Note: **Tippage Free** weekend for all Hilton Township residents during the three days of the May ‘Victoria Day’ weekend (May 16, 17, 18 - 2015)

Household Hazardous Waste Depot:

(Located at 115 Industrial Park Crescent in Sault Ste. Marie (turn off Great Northern Road across from Giovanni's Restaurant))



Items considered Hazardous: Paint (both oil and latex); oil; acids; anti-freeze; aerosols; caustics; flammables; pesticides; batteries of all types; propane cylinders; oil filters; pharmaceuticals; fire extinguishers; etc. Visit: www.city.sault-ste-marie.on.ca for a comprehensive list of what is and is not accepted at the Depot.

Please note the above items are not accepted in the local landfill anymore. Hilton Township residents are authorized to deposit these items at the Household Hazardous Waste Depot located in Sault Ste. Marie. This service is free of charge.

Hours of Operation: April 16 – October 31, 2015 (except for holidays)

Thursdays and Fridays from 9:00 am to 6:00 pm

Saturdays from 8:00 am till 4:00 pm.

F I R E - 911 for Emergencies



Cottage Fire Safety

To minimize the risk of fire and burn injury, the fire service recommends the following cottage fire safety tips:

Install smoke alarms on every storey and outside all sleeping areas. It's the law for all Ontario homes, cottages, cabins and seasonal homes to have working smoke alarms on every storey and outside all sleeping areas.

- Test smoke alarms at least monthly or each time you return to the cottage. Pack a new smoke alarm and extra smoke alarm batteries in case they need replacement.
- Install and ensure carbon monoxide alarms in your cottage if it has a fuel-burning appliance.
- Develop and practice a home fire escape plan to ensure everyone knows what to do if the smoke alarm sounds.
- Know the telephone number for the local fire department and your cottage's emergency sign number, in case of emergency.
- Clean barbecues before using them. Keep an eye on lit barbecues and ensure all combustibles, as well as children and pets are kept well away from them. Fires can happen when barbecues are left unattended.
- Keep barbecue lighters and matches out of sight and reach of children.
- Remember to bring a flashlight with extra batteries.
- Check heating appliances and chimneys before using them.
- Check with your local fire department, municipality, or Ministry of Natural Resources to determine whether open air burning is permitted before having a campfire or burning brush. If open burning is allowed, fires should be built on bare soil or on exposed rock. Remove leaves and twigs from around the fire to keep it from spreading. Always keep a bucket of water, sand, or even a shovel close by and supervise the fire at all times.
- If you must smoke, do so outside. Keep a large can with water nearby so cigarette butts can be safely discarded. If you drink, do so responsibly. Tobacco use and excessive alcohol consumption are contributing factors in many fires and can lead to serious injuries.
- Burn candles in sturdy candleholders that will not tip and are covered with a glass shade. When you go out, blow out!

Message provided courtesy of Office of the Fire Marshal and Emergency Management 2015 - www.ontario.ca/firemarshal

Joint Council Meeting Notice

The Councils of the Township of Hilton and the Village of Hilton Beach will be holding a Joint Council Meeting on Wednesday, April 29, 2015 to discuss shared services including the fire department, landfill and library. The meeting will be held at 7:00 pm at the Hilton Beach Community Hall. As with all regular council meetings, this meeting is open to the public.