

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
January 10, 2018
7:00 p.m.

Present:

Reeve:

Councillors: Pat Garside
Dianne Holt
Dave Leask
Robert Jerrard

Road Superintendent: Lyn Garside

Clerk Treasurer: Valerie Obarymskyj

Absent:

Rodney Wood

There were no disclosures of pecuniary interest.

Moved by Robert Jerrard 2018-01

Seconded by Dave Leask

Resolved that we do accept the Agenda as presented. * Carried *

Moved by Dianne Holt 2018-02

Seconded by Dave Leask

Resolved that due to the absence of Reeve Rod Wood, we do appoint Councillor Pat Garside as Acting Head of Council for the regular meeting of January 10, 2018. *Carried*

Moved by Robert Jerrard 2018-03

Seconded by Dianne Holt

Resolved that we do approve the Minutes of the regular meeting of December 6, 2017, as presented. *Carried*

Lyn Garside, Road Superintendent, provided an update on road issues in the Township. The extended extreme cold weather resulted in reduced snow plowing. There was a need to replace a hydraulic pump in the plow truck at a cost of \$1,000 with the labour being carried out by the Road Superintendent. In consideration of what road projects will be planned for this year, a discussion took place regarding the time and cost associated with construction of the satellite firehall on W Line. While it had originally been planned to complete the majority of the building using volunteer labour, it was recognized that the size and scope of the work will require tendering for various stages. The additional cost of in-floor heating was discussed with the Road Super being asked to obtain an estimate for the next meeting. The Clerk provided details on the balances in the Municipal Building Reserve Fund, as well as, the General Reserve Fund, noting both funds would be depleted if the entire project was contracted out. The Clerk suggested investigating the cost of borrowing from Infrastructure Ontario as an additional option. Giving thought to both time and available taxation dollars, Council agreed the main road project would be reconstruction of Hamilton Bay Road to correct the alignment; remove the troublesome rocks beneath the surface, as well as, remove the remaining trees from the road allowance. Costs will be investigated to determine how much would be required to do further work on Base Line towards the M and N.

Council discussed the report prepared by our CEMC, Jim Waycik, summarizing our efforts in 2017 to achieve compliance with emergency management requirements. The majority of Council attended the Essentials of Emergency Management training in October 2017. In addition, Council targeted issues such as vulnerable persons; 72 hour emergency preparations and a public demonstration to familiarize residents with the proper use of fire extinguishers.

Council reviewed the year-end summary prepared by the Building Inspector detailing the number of permits issued in 2017. A total of seventeen permits were issued for a combined construction value of \$441,861. Total permit fees collected were \$2,180 resulting in a net building services cost of \$8,716, to date. The Clerk advised the final cost will be adjusted once building inspection costs for December 2017 have been provided.

The by-law appointing council members, staff and residents to various boards for the coming year was presented without any change from 2017. All positions will be revisited following the municipal election in October 2018 with resident positions for the Library and Museum Boards being advertised to the public at that time.

Moved by Dave Leask 2018-04

Seconded by Dianne Holt

Resolved that we do give first, second and third and final reading and pass By-Law No. 1203-18 being a by-law to appoint officers, servants, boards and commissions for the year 2018. *Carried*

In preparation for issuing the 2018 interim taxes, the following by-laws were passed. The interim taxes will be mailed the beginning of February with a due date of February 28, 2018. Calculation of the interim taxes is based on 50% of the previous year's tax rates applied to the current year's property assessment.

Moved by Robert Jerrard 2018-05

Seconded by Dave Leask

Resolved that we do give first, second and third and final reading and pass By-Law No. 1204-18 being a by-law to provide for an interim tax levy for 2018 and for the payment of taxes and for penalty and interest of 1.25% per month after the due date. *Carried*

Moved by Dianne Holt 2018-06

Seconded by Robert Jerrard

Resolved that we do give first, second and third and final reading and pass By-Law No. 1205-18 being a by-law to establish tax ratios for the Township of Hilton for the year 2018. *Carried*

Moved by Dave Leask 2018-07

Seconded by Dianne Holt

Resolved that we do give first, second and third and final reading and pass By-Law No. 1206-18 being a by-law to enter into an Agreement with the OPP regarding 9-1-1 and the provision of CERB (Central Emergency Reporting Bureau) services. *Carried*

The Clerk provided quotes for a variety of photocopiers. Replacing the current 2007 black and white refurbished model had been discussed for the past few years. The Clerk advised the prices quoted for new models were only slightly more than was quoted in 2007 for black and white refurbished models. The funds in the Office Equipment Reserve will be used to finance the purchase.

Moved by Robert Jerrard 2018-08

Seconded by Dave Leask

Resolved that we do agree to purchase a new photocopier (Model: Canon 1RC3525i) from Algoma Office Equipment per their quote dated December 12, 2017. *Carried*

MPAC provided details regarding the new assessment values for the Township. Residential property assessments will increase 4.5% on average in 2018.

Council reviewed information provided by AMO (Association of Municipalities of Ontario) regarding new requirements for asset management planning. All municipal governments will be required to finalize (by 2019) a strategic asset management policy addressing twelve specific matters and ensure the policy is reviewed every five years. In addition, all municipal governments must adopt (by 2021) asset management plans that address current levels of service and the cost of maintaining those services for core assets, as well as, qualitative descriptions and technical metrics for each of the core assets; the same must be completed (by 2023) for all other municipal infrastructure assets. The time and expertise required to address these new requirements is significant for small municipalities and it is currently unclear as to whether there will be any government funding available to offset such costs.

Moved by Dianne Holt 2018-09

Seconded by Dave Leask

Resolved that we do continue to be a member of the Central Algoma Freshwater Coalition at an annual cost of \$250. *Carried*

Council reviewed information regarding a new stream of funding from the Ministry of Transportation designed to address the need for community transportation initiatives. A joint application was proposed to include area municipalities. The aim of the program is to assist those people who need to go to other communities for medical appointments, grocery shopping, school, work, social/sports activities and for whom such travel is a hardship. The grant application must be submitted prior to February 28, 2018. It was unclear at this time as to which municipality would be taking a lead role in the grant submission.

Moved by Robert Jerrard 2018-10

Seconded by Dianne Holt

Resolved that we do support the submission of a joint application with neighbouring Algoma municipalities through the new Community Transportation Grant program. *Carried*

Moved by Robert Jerrard 2018-11

Seconded by Dave Leask

Resolved that we do authorize the payment of Township bills for the month of December 2017 in the amount of \$100,170.44 as per Voucher 12-2017: Administration - \$10,026.64; Algoma District School Board - \$33,097.98; Algoma District Services Admin - \$22,862.08; Building - \$180.80; Fire - \$331.92; Miscellaneous (Employee/ Employer Payroll Deductions/Benefits) - \$6,506.11; Policing - \$14,238.00; Recreation - \$663.14; Roads – \$9,831.37; WSIB (Qrtly) – \$2,432.40. *Carried*

Moved by Robert Jerrard 2018-12

Seconded by Robert Jerrard

Resolved that we do pass By-Law No 1207-18 being a by-law to confirm the proceedings of this meeting.*Carried

Moved by Dave Leask
Seconded by Dianne Holt

2018-13

Resolved that we do adjourn at 9:45 p.m Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, February 7, 2018 or at the call of the Reeve. *Carried*

(Acting) Reeve, Pat Garside

Valerie Obarymskyj, Clerk Treasurer



***** Building Inspection *****
Kevin Morris – Building Inspector - Call 1-800-797-2997
Email: Kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**



WINTER Hours in Effect from Sept 15/17 – May 15/18
Saturday: 10:00 am - 3:00 pm
Sunday: 12:00 pm - 4:00 pm



Residents are reminded that several turnarounds exist on municipal roads and these are intended for the use of the snowplow operator as well as school buses and even fire department vehicles. Residents must not park their vehicles/trailers/etc in these areas and this applies on a year-round basis.

F I R E - 911 for Emergencies

Wood Pellet Stove Safety

- Have a QUALIFIED professional install stoves, chimney connectors, and chimneys.
- Stoves should have the LABEL of an independent testing laboratory.
- In wood stoves, burn only DRY, seasoned wood. In pellet stoves, burn only dry, seasoned wood pellets.
- Have your chimney and stove INSPECTED and cleaned by a certified chimney sweep every fall just before heating season.
- CLEAN the inside of your stove periodically using a wire brush.
- Allow ashes to COOL before disposing of them. Place ashes in a covered metal container. Keep the container at least 10 feet away from the home and other buildings.
- Keep a CLOSE EYE on children whenever a wood or pellet stove is being used. Remind them to stay at least 3 feet away from the stove. Stoves need SPACE. Keep anything that can burn at least 3 feet away from the stove.
- INSTALL and maintain carbon monoxide alarms (CO) outside each sleeping area and on every level of the home. For the best protection, interconnect the CO alarms. When one sounds, they all sound.

Living Safely and Living Well With Dementia

Presented by the Alzheimer Society

The Alzheimer Society will be offering a PUBLIC education seminar on **Thursday, January 25th, 2018 from 2:30 pm to 3:45 pm OR from 7:00 pm to 8:15 pm at the Old Town Hall in Richards Landing.** Presenters will explain what dementia is and how it affects different people, as well as, address safety awareness to support a person with dementia in the community. **Please register at 705-246-2625.**



The INTERIM instalment of this year's property tax bill will be mailed February 1, 2018 with a due date of February 28, 2018.
A reminder for those residents that wish to pay their taxes electronically - we have agreements with most banking institutions to enable this. Your customer identification number will be your "Roll Number" that appears on your tax bill.

PLEASE ensure when choosing the "Payee Name" that you select:

HILTON (TOWNSHIP) - TAXES

and not

HILTON BEACH (VILLAGE) - TAXES

Thank you!

LANDFILL POLICIES AND REGULATIONS

The Ministry of Environment Inspector has identified some concerns at the M and N landfill. We are, therefore, providing all residents with policies and regulations that are in place and must be adhered to.

The Village requires that all visitors observe the following when visiting the landfill site:

- Obey the signage when entering the site and proceed slowly;
- Upon your arrival, you **MUST** immediately report to the hut at the entrance where an attendant will check the type of garbage that you have and charge you the applicable tipping fee;
- Once the attendant has given you instructions regarding where your materials should be placed, follow the directions to the designated disposal area;
- Only brush and untreated and unpainted wood is permitted in the burn pit area;
- Large waste items and furniture are not to be thrown into the ravine;
- Follow all signage posted on site;
- No person shall dispose of garbage or recycling at the site unless such material is generated within the boundaries of the Village of Hilton Beach or the Township of Hilton. Materials from outside the municipalities will be rejected.

Non-compliance with these policies and procedures could lead to the revoking of landfill privileges.

<u>LANDFILL TIPPING FEES</u>	
Half ton	15.00
Trailer	15.00 – 25.00
One ton	25.00
Dual axle – truck or trailer	75.00 – 100.00
Tri-axle	150.00
Commercial dumpster	125/150/175
Construction Debris	Same as above
Batteries	Not accepted
Tires – Under 20” – No rims - unmounted	5.00
Tires – Over 20” - - No rims - unmounted	10.00
Rims	2.00
Fridges & Freezers – Tagged; Other items with refrigerant	10.00
Fridges & Freezers – Not Tagged	40.00
Major Appliances & Hot Water Tanks	10.00
Sludge – per load	275.00
Shingles	Double above prices

NOTE: Free tipping fee weekend is the long weekend in May during regular landfill hours.

PROHIBITED GARBAGE AT THE LANDFILL

Hazardous Waste must be taken to the Hazardous Waste Depot, 402 Fifth Line, Sault Ste. Marie.

RECYCLING AT THE LANDFILL

Recycle – Place product in correct bin; do not pile on or around bin:

1. Food, beverage and other metal cans – empty and rinse;
2. Glass food and beverage bottles/jars – empty and rinse;
3. Aluminum foil wrap and trays – rinse and crumple;
4. All rigid plastic containers – Plastic containers coded 1 - 6 only rigid food, beverage, personal, pet care and detergent containers – remove plastic caps and lids; empty and rinse;
5. Milk and juice cartons and juice boxes – remove plastic caps, straws; empty and flatten; picked up with commingle;
6. Newspapers, inserts, magazines, phone books, paperbacks, hardcover books and household print paper – bundle together
7. Cardboard boxes – flatten and bundle; no waxed, heavily coated, oily or soiled cardboard allowed;
8. Boxboard single-layered boxes including cereal, tissue, detergent, cardboard egg cartons – remove liners and flatten

Please don't recycle:

- Styrofoam;
- Coffee cups;
- Diapers;
- Toys (plastic or other);
- Ceramics, dishes or window glass;
- Hazardous waste, syringes or medicines;
- Plastic pails with metal handles;
- Oil or antifreeze jugs