

MINUTES
Regular Meeting
May 4, 2016
7:00 pm.

Present:	Absent:
Reeve: Rodney Wood	
Councillors: Pat Garside	Dianne Holt
Dave Leask	
Robert Jerrard	
Road Superintendent: Lyn Garside	
Clerk Treasurer: Valerie Obarymskyj	

There were no disclosures of pecuniary interest.

Moved by Robert Jerrard 2016-55
 Seconded by Dave Leask
 Resolved that we do accept the Agenda as presented. * Carried *

Moved by Pat Garside 2016-56
 Seconded by Dave Leask
 Resolved that we do approve the Minutes of the regular meeting of April 6, 2016, as presented. *Carried*

Moved by Robert Jerrard 2016-57
 Seconded by Dave Leask
 Resolved that we do accept our share of the amalgamated tender calls as follows:

Culverts	-	\$ 9,860.83	
Blades	-	\$ 1,557.68	
Calcium	-	\$ 7,005.36	
Surface Treatment (2 km Double)	-	\$60,836.00	*Carried*

As a follow-up to a presentation made at the April 2016 council meeting, the following resolution was passed.

Moved by Robert Jerrard 2016-58
 Seconded by Dave Leask
 Resolved that Council for the Township of Hilton is in full support of including Hilton Township, St. Joseph Island as part of the Lake Huron North Channel Cycling Route from Sault Ste. Marie to Sudbury and agree to partner with the Waterfront Regeneration Trust to implement this route. *Carried*

In preparation of the reconstruction of part of Hilton Road this year, the following resolution was passed.

Moved by Dave Leask 2016-59
 Seconded by Pat Garside
 Resolved that we do agree to tender for:

2,200	Cubic Yards of 5/8" Crushed Gravel
3,600	Cubic Yards of 2" Crushed Gravel

Tenders to be received by 4:30 pm, Friday, June 10, 2016. *Carried*

Council reviewed an estimate of the material cost for the construction of a satellite firehall on the Township's new W Line property. The intention at the present time is for the structure to be built by Township staff with the help of volunteer labour. Under the terms of the Township's Procurement Policy, a tender will be issued once formal plans for the building have been prepared. In terms of funding this construction, the Clerk confirmed that it was not considered an eligible project under OCIF (Ontario Community Infrastructure Fund) or SCF (Small Communities Fund) at the present time as firehalls do not fall under the 'core infrastructure' category.

Community Emergency Management Co-ordinator (CEMC) for Jocelyn, Tarbutt and Tarbutt Additional and Hilton Townships, Jim Waycik, advised that he has already completed a number of the required courses and is enrolled for the final two courses to be held at the Ontario Fire College in Gravenhurst in June 2016.

Council reviewed correspondence from the Ministry of Labour advising municipalities will be required to develop Workplace Post-Traumatic Stress Disorder (PTSD) Prevention Plans by April 2017. The *Supporting Ontario's First Responders Act, 2016* provides a presumption that PTSD diagnosed in first responders (including volunteer firefighters) is work-related and will therefore allow for faster access to WSIB benefits, resources and timely treatment.

Council reviewed correspondence from the MNRF (Ministry of Natural Resources and Forestry) addressing any implications the yet-to-be evaluated coastal wetland area of the Township's W Line property could have on the construction of a firehall or future walking trails. There will not be any issues provided the building envelope for the firehall is situated 120 metres outside the boundary of the wetland.

Moved by Dave Leask 2016-60

Seconded by Pat Garside

Resolved that we do recommend to the St. Joseph Island Planning Board that the application by Gloria Fischer for consent to sever Part of Lot 20, Concession U, Township of Hilton, into 2 parcels be approved providing the applicant pays to the municipality cash-in-lieu of a 5% parkland dedication and all property taxes are paid up to date as well as satisfying any requirements set by the Planning Board. *Carried*

Council reviewed and approved the revised insurance premium which as a result of the buy-back of the suburban reinstated the Township's vehicle fleet coverage.

Moved by Pat Garside 2016-61

Seconded by Robert Jerrard

Resolved that we do accept the proposal for insurance from Algoma Insurance for the period March 15, 2016 – March 15, 2017 in the amount of \$20,945.00 plus applicable taxes. *Carried*

The Clerk advised the auditor had recommended we obtain a formal appraisal to determine the value of the land to be used for the satellite firehall on W Line. This would be necessary to reimburse the Parks Reserve Fund which had been suggested as the funding source for the property. The Clerk confirmed the land had been purchased with Township Working Capital as the Parks Reserve money had been invested in a term deposit with a maturing date of August 2017.

The Clerk recommended to Council that, as the result of a discussion with the auditor, we do not pursue ownership of half of the Hilton Union Public Library's book collection. The agreement between the Village and the Township is that the Township contribute 50% of the operating costs only of the library. The Village is responsible for all of the capital costs as it is the sole owner of the library's capital assets. The auditor noted that if the Township was to take ownership of just one of the capital assets, it would make the accounting more costly and confusing for both municipalities. While the cost of the book collection has been included in the financial statements in the \$70,000 range, the true current day value of the books would not be near as high. It was the auditor's position that the Township is making a donation to the library each year and part of that contribution includes 50% of annual book purchases. Council accepted the Clerk's recommendation that full ownership of the library's book collection remain with the Village of Hilton Beach.

Moved by Robert Jerrard 2016-62

Seconded by Pat Garside

Resolved that we do accept the 2015 Financial Statements for the Township of Hilton as prepared by BDO Dunwoody. *Carried*

Moved by Dave Leask 2016-63

Seconded by Robert Jerrard

Resolved that we do accept the 2015 Financial Statements for the Hilton Union Fire Department as prepared by BDO Dunwoody. *Carried*

Moved by Robert Jerrard 2016-64

Seconded by Dave Leask

Resolved that we do sign onto the "Managed Backups" service with The Managed Municipality effective June 2016. *Carried*

Moved by Pat Garside 2016-65

Seconded by Robert Jerrard

Resolved that we do support the Central Algoma Secondary School with donations of \$50 and \$100 to be awarded respectively to a deserving Gr 8 and Gr 12 Graduate. *Carried*

Council reviewed a request for continued financial support for the Central Algoma Freshwater Coalition (CAFC). The Township has supported the CAFC for the past six years with annual contributions ranging from \$1,000 to \$1,680. This year's request was for \$1,959 based on a formula applied to our 2014 assessment. Given the other local requests in the area of health and seniors, Council noted it would only be able to commit to a membership donation this year in the amount of \$250.

Moved by Robert Jerrard 2016-66

Seconded by Dave Leask

Resolved that we do proclaim June 1 – 30, 2016 Seniors' Month in the Township of Hilton and encourage all citizens to recognize and celebrate the accomplishments of our seniors. *Carried*

In connection with a request for funding received earlier in the year from the Trefry Centre, the Clerk provided additional information to Council on how the Trefry's services are funded. The majority of funding is received from the NE LHIN, however, there remains approximately \$15,000 that must be raised through municipal contributions, fundraising and donations. Council noted its support and appreciation for the variety of services delivered to our seniors by the Trefry Centre and its many volunteers.

Moved by Dave Leask 2016-67

Seconded by Pat Garside

Resolved that we do contribute \$2,000.00 to the Trefry Centre to help offset the cost of services provided for the 2016 year. *Carried*

Council reviewed a report from the Clerk on two Steering Committee meetings held in April 2016 to discuss physician recruitment. The municipalities served by Matthews Memorial Hospital (Echo Bay/Laird/Tarbutt/part of Johnson/St. Joseph/Jocelyn/Hilton/Hilton Beach) were asked to contribute a one-quarter share of the physician recruiter’s salary (\$11,795). There was an additional request to contribute to the annual associated costs of physician recruitment which include locum housing; rental property maintenance/repairs/utilities/snow removal; signing bonuses for the doctors; housing assistance for six months; and maintaining the clinic building and turn-key operation of the Doctors’ Clinic. It was noted at the meetings that off-Island communities may not contribute to the same level as Island communities due to fewer of their residents utilizing the MMH services. All were asked to consider a contribution of \$2 per person to address our area’s share of the physician recruiter’s wage. It was suggested that an annual meeting of the four island councils to discuss yearly municipal contributions would be beneficial for future years. The Clerk noted that as the result of contributions over the past two years, the Township had set aside \$6,000 in a Physician Recruitment Reserve. Additional contributions to this Reserve will be part of the 2016 budget discussion.

Moved by Robert Jerrard 2016-68

Seconded by Dave Leask

Resolved that we do contribute \$4,000.00 to Matthews Memorial Hospital Association as part of our catchment area’s share of the Physician Recruiter’s salary and to provide funds to offset the annual associated costs of physician recruitment currently being covered by Matthews Memorial Hospital Association and further, that these funds be transferred from the Physician Recruitment Reserve. *Carried*

The Clerk provided a verbal report on the workshop she had attended addressing Bill 8: *Public Sector Accountability and Transparency Act, 2014* and its ramifications for municipalities. Our Procedural Bylaw will need to be updated to include the requirement that any discussion pertaining to an ongoing investigation of the municipality or local board by the Ombudsman shall be closed to the public. A Records Management Policy must be adopted that addresses retention periods; alteration, destruction, preservation of, and access to, records. Codes of Conduct for both employees and members of council should be developed and adopted.

In an effort to have all of Council participate in the 2016 Budget Meeting, it was decided to schedule it for June 1, 2016 and postpone the regular monthly council meeting to June 15, 2016. The Clerk will advertise these dates in the Island Clippings.

Moved by Robert Jerrard 2016-69

Seconded by Dave Leask

Resolved that we do authorize the payment of Township bills for the month of April 2016 in the amount of \$76,518.03 as per Voucher 04-2016: Administration - \$5,058.57; ADSAB - \$22,734.26; Building - \$211.88; Fire - \$305.00; Insurance - \$22,352.76; MPAC (Qtrly) - \$4,419.68; Miscellaneous (Employee/ Employer Payroll Deductions/Benefits) - \$6,079.89; Planning Bd (2016) - \$2,663.70; Police - \$5,558.00; Roads – \$5,091.51; WSIB (Qtrly) - \$2,042.78. *Carried*

Moved by Pat Garside 2016-70

Seconded by Robert Jerrard

Resolved that we do pass By-Law No 1158-16 being a by-law to confirm the proceedings of this meeting.*Carried

Moved by Robert Jerrard 2016-71

Seconded by Pat Garside

Resolved that we do adjourn at 11:58 p.m., Council to meet again for the next regular meeting at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, June 15, 2016 or at the call of the Reeve. *Carried*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer



***** Building Inspection *****
Ron LeBlanc – Building Inspector - Call 1-800-797-2997
Email: ron.leblanc@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

M and N Landfill:



SUMMER Hours in Effect from May 15/16 – Sept 15/16:

Wednesday: 2:00 pm – 7:00 pm
Saturday: 10:00 am - 3:00 pm
Sunday: 2:00 pm - 6:00 pm
Holiday Mondays: 2:00 pm – 6:00 pm

Note: Tipping FREE weekend for all Hilton Township residents during the three days of the 2016 May ‘Victoria Day’ weekend (May 21, 22, 23)

F I R E - 911 for Emergencies



It is necessary to obtain a Fire Permit at the Municipal Office for Small Brush Burning and Incinerator Burning during the months from April to October. There is no fee for this permit. Available Monday/Wednesday/Friday or call 705-246-2472 or email: admin@hiltontownship for alternate pickup arrangements.

A reminder that burning is only permitted two hours before sunset and two hours after sunrise.

(Exception: campfires for cooking/warmth allowed anytime.)



**Dr. Harold S. Trefry Memorial Centre’s
Seniors and Disabled Persons Advisory Committee Invitation**

Please join us to honour our seniors during Seniors Month.

Barbeque Lunch: \$5 Donation at the Door
Musical Entertainment
Presentations: ‘Senior of the Year’ Award
for each area municipality

Location: Royal Canadian Legion Branch 374, Richards Landing

Date: Tuesday, June 14, 2016 **Time:** 11:30 am – 2:00 pm

Hilton Family Yard Sale

June 25, 2016

8:00 am to 1:00 pm



A great opportunity for permanent and seasonal residents of the Village of Hilton Beach and Township of Hilton to ‘declutter’ cottages, homes, farms and boats.

Registration forms will be available at the Hilton Beach Municipal Office. For a fee of \$10.00 you will receive a yard sale sign with assigned number, advertising and location on the map. Please complete the form and return it to the Village office on or before Wednesday, June 15, 2016 at 4:30 pm. Late registrations will not be published on the map.

(All map proceeds go to the Hilton Union Public Library)

2016 Budget Meeting

Pursuant to the Municipal Act, 2001, as amended, the Council of the Corporation of the Township of Hilton hereby provides notice that the 2016 Municipal Budget is scheduled for review and possible adoption on Wednesday, June 1, 2016 beginning at 7:00 pm. This meeting will be in lieu of our Regular Council meeting which has been rescheduled to June 15, 2016.

Location: 2983 Base Line, Hilton Beach, On P0R 1G0

Everyone is welcome to attend or submit any questions or concerns regarding this year’s budget: