

MINUTES
Regular Meeting
October 4, 2017
7:00 p.m.

Present:

Absent:

Reeve: Rodney Wood
Councillors: Pat Garside
Dianne Holt
Dave Leask
Robert Jerrard

Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Pat Garside 2017-98
Seconded by Dave Leask
Resolved that we do accept the Agenda as presented. * Carried *

Moved by Robert Jerrard 2017-99
Seconded by Dianne Holt
Resolved that we do approve the Minutes of the regular Meeting of September 6, 2017, as presented. * Carried *

Lyn Garside, Road Superintendent, advised he has been working at the W Line (future) firehall property preparing the septic system area. The culvert to the Big Point property entrance will be removed within the next two weeks. The Road Super advised Council he has been asked by the Village of Hilton Beach to replace a culvert at the intersection of First and Water Streets. Council authorized the Road Super to carry out the work which will also include ditching and cold patching the road after. Council asked that the Township be protected given the possibility of damage occurring to any water lines during the excavation.

Fire Chief Lyndon Garside confirmed the bulk order of fire extinguishers had arrived and a date will be arranged with the Village of Hilton Beach for a demonstration and sale to our residents. Two hundred units will be available this time. If the event is a success, the Fire Board will make plans to schedule a similar day next year as part of its fire prevention efforts.

Reeve Rod Wood opened the Public Meeting under the Planning Act scheduled for 7:30 pm to address Zoning Amendment 2017-03. This amendment would permit the construction of an accessory building (garage) prior to a primary use structure (residence) which is intended to be built within the next five years. The Clerk noted no objections had been received, however, Algoma Public Health had advised that an application must be made for a septic system prior to the issuance of a building permit. At 7:45 pm the Public Meeting under the Planning Act was closed and Council returned to Open Meeting under the Municipal Act.

Moved by Dave Leask 2017-100
Seconded by Robert Jerrard
Resolved that we do give first, second and third and final reading and pass By-Law No. 1196-17 being a by-law to allow the erection of an accessory structure on Concession M, Part Lot 21, Registered Plan 1M-477, Lot 7, Township of Hilton. * Carried *

The Building Inspector provided information regarding a property on which construction had taken place without the benefit of a building permit. The onsite inspection revealed the new construction was situated on the municipally owned shoreroad allowance. The owners agreed to dismantle the structures and the bulk of this work has already been done. Council authorized a timeline of Spring 2018 to have everything removed.

The Clerk recommended the Township's Fees and Charges by-law be amended to clarify a building permit is only required for reshingling/residing/replacing windows when structural changes are involved. The current by-law does not address the 'structural change' consideration. Council authorized the amendment and a revised by-law will be presented for adoption at the next council meeting.

The Clerk presented a policy designed to regulate the viewing of the municipality's Assessment Roll and specifically prohibit the reproduction of information within the document.

Moved by Pat Garside 2017-101
Seconded by Robert Jerrard
Resolved that we do give first, second and third and final reading and pass By-Law No. 1197-17 being a by-law outlining the Assessment Roll Inspection Policy for the Township of Hilton. * Carried *

Correspondence was received from the Algoma Presbytery of The United Church of Canada confirming their approval of the Grace United Church’s request to transfer ownership of their cemetery to Hilton Township. No timeline has been set for the actual transfer.

Moved by Robert Jerrard 2017-102
Seconded by Dianne Holt

Resolved that we do authorize the payment of Township bills for the month of September 2017 in the amount of \$114,167.57 as per Voucher 09-2017: Admin - \$6,687.10; Algoma District School Bd - \$33,883.79; Algoma District Services Admin - \$22,862.08; Building – \$1,055.99; Fire - \$7,671.28; Misc (Employee/ Employer Payroll Deductions/ Benefits) - \$7,245.97; Policing - \$7,119.00; Roads – \$27,442.36. *Carried*

Moved by Dave Leask 2017-103
Seconded by Pat Garside

Resolved that we do pass By-Law No. 1198-17 being a by-law to confirm the proceedings of this meeting.*Carried

Moved by Dianne Holt 2017-104
Seconded by Robert Jerrard

Resolved that we do adjourn at 9:02 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, November 8, 2017 or at the call of the Reeve. *Carried*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer



***** Building Inspection *****
 Kevin Morris – Building Inspector –
 Call: 705-842-3372 or Toll Free: 1-800-797-2997
 Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**



WINTER Hours in Effect Sept 15/17 – May 15/18:

Saturday: 10:00 am – 3:00 pm
 Sunday: 12:00 pm – 4:00 pm

Hilton Township Recreation Committee welcomes all children to the Hilton Township Office (at 2983 Base Line) for treats and a photo on Tuesday, October 31, 2017 from 5:30 - 7:30 pm.



Anyone who would like to drop off treats for the children is welcome to bring them to the Municipal Office during regular office hours (M/W/F: 9 am - 4:30 pm). Thankyou!

72 Hours – Is Your Family Prepared?

Step #1 – Know the Risks

Knowing the risks in your region can help you better prepare. Go to: www.ontario.ca/beprepared to learn what hazards exist in your area.

Step #2 – Make a Plan

Every family should have an emergency plan – for your household, your workplace, your children, your pets and your special health needs. A neighbourhood safety plan is a great idea.

Step #3 –Get an Emergency Kit

Be prepared to be self-sufficient for at least 72 hours – this means being prepared with food, water and a battery-operated flashlight. You can make up your own kit or can even purchase pre-packaged kits (www.redcross.ca).

Fire – 9 1 1 for Emergencies



Fire Extinguisher Demonstration

The **Hilton Union Fire Department** invites the residents of the Village of Hilton Beach and the Township of Hilton to a demonstration on the proper use of a fire extinguisher. Following the demonstration, our residents will have the opportunity to purchase a 2.5 lb. fire extinguisher at a municipally-subsidized price of \$20 (cash/cheque only). Residents will be asked to provide their civic address number confirming Village/Township residency. A limit of two extinguishers per household will be available. The demonstration will be held at the Hilton Beach Community Hall (3050 Hilton Road) on Saturday, October 21, 2017 during the hours **9:00 am to 11:00 am**. We invite you to take advantage of this opportunity to gain confidence in the proper use and maintenance of fire extinguishers. Residents are encouraged to bring their old extinguishers to provide more hands-on training.



P.A.S.S.

- P** **Pull Pin**
- A** **Aim Nozzle at base of fire**
- S** **Squeeze evenly**
- S** **Sweep back and forth**

If you have a fire extinguisher in your home,
learn how to use it correctly!

Should you have any questions regarding this event, please call 705-246-2472 or Fire Chief Lyndon Garside at 705-246-1781.