

**MINUTES**  
Regular Meeting  
October 7, 2015  
7:00 p.m.

Present: Absent:  
Reeve: Rodney Wood  
Councillors: Pat Garside  
Dianne Holt  
Robert Jerrard  
Dave Leask  
Road Superintendent: Lyn Garside  
Clerk Treasurer: Valerie Obarymskyj

Moved by Dianne Holt 2015-114  
Seconded by Dave Leask  
Resolved that due to the absence of Reeve Rod Wood, we do appoint Councillor Pat Garside as Acting Head of Council for the regular meeting of October 7, 2015. \* Carried \*

Moved by Robert Jerrard 2015-115  
Seconded by Dave Leask  
Resolved that we do accept the Agenda as presented. \* Carried \*

Moved by Robert Jerrard 2015-116  
Seconded by Dianne Holt  
Resolved that we do approve the Minutes of the meeting of September 2, 2015, as presented. \*Carried\*

Lyn Garside, Road Superintendent, provided an update to Council on road issues. Following the surface treating of Base Line, work has been carried out clearing the brush from along the roadside. It was noted that the logging operation taking place off Richmond Bay Road has been completed with no damage done to the recently reconstructed Milford Haven Road.

Moved by Dave Leask 2015-117  
Seconded by Robert Jerrard  
Resolved that we do agree to provide winter plowing services for the 2015-2016 plowing season, on a requested or 'as – needed' basis to be determined by the Road Superintendent, from the turnaround on Garside Road West to the end of Ellwood Boulevard, with such services to be provided at an hourly rate of \$125 with a minimum call out rate of \$125. Sanding to be charged extra. \* Carried \*

Council reviewed two items of correspondence from the Village of Hilton Beach. The first was a resolution approving the May 2015 Fire Board Budget noting a vote of four in favour and one against. The second was a resolution requesting an informal meeting to discuss long term plans for the Fire Department and that such a meeting be attended by only certain members of the Fire Board. Hilton Township Council noted any meeting to discuss long term plans should be attended by all members of the Fire Board. Council also stated that in the interest of accountability and transparency, such discussions should be held as part of a regular or special meeting of the Fire Board thereby remaining open to all members of the public.

Moved by Robert Jerrard 2015-118  
Seconded by Dave Leask  
Resolved that whereas the Village of Hilton Beach Council has requested an informal meeting be held to discuss long term plans for the Fire Department and that such a meeting be attended by the Fire Board Chair, Vice-Chair, Fire Chief and Deputy Chief only; Council for the Township of Hilton hereby recommends that such a meeting be held but that it be considered a Special Meeting of the Fire Board and attended by all Fire Board members.  
\*Carried\*

Council noted that one of the issues requiring further discussion with the Village will be how to proceed given the need for a satellite firehall in the Township. The Village has confirmed that it will not share in the cost of a satellite despite the fire service being a jointly owned and managed operation between the two municipalities. The financial implications of the Township covering the entire cost of such a structure will need to be addressed in terms of the existing agreement. Council reviewed the map of the Township and noted that due to the poor location of the current firehall so close to the boundary of the municipality, an extensive area of the Township remains beyond the recommended 8 km from a responding firehall. This area encompasses the highly populated subdivisions of Hamilton Drive, Old Moffat Bay, Big Point Road and Ellwood Boulevard as well as Garside Road, Milford Haven Road, Richmond Bay Road and Red Maple Drive. Council acknowledged it may be necessary to situate the satellite in a location that services the majority of these areas with some property owners continuing to fall outside the recommended response boundary.

Council reviewed correspondence from the Planning Board recommending we postpone the review of our existing official plan given the potential passage of Bill 73. Currently municipalities are required to perform a review of their official plans every five years but Bill 73 is proposing that review be carried out every ten years instead.

Council reviewed the 2016 Municipal Policing Billing Statement from the OPP. The Clerk advised that while significant increases had already been forecasted for most municipalities over the next few years, the figures provided for 2016 now represent a \$22,000 increase over 2015. Currently, we are paying \$45,000 which is \$14,000 more than 2014 (\$31,000/annually). We had anticipated annual increases of \$14,000 over the next few years but the additional \$8,000 in 2016 is due to an increase of 22 in our property counts, as well as, an adjustment to compensate for the difference in police salaries and benefits between 2015 and 2016 and other operating expenses. Currently, the projected policing cost for Hilton Township is \$84,967 but given the adjustments realized for 2016, the overall cost is certain to be even higher once the five year phase-in of the new costing method is complete. The Clerk noted that such increases are bound to have a significant effect on the municipality's future tax rates.

Council reviewed correspondence from the Ministry of Municipal Affairs advising the Township of Hilton has been recognized as one of fifteen municipalities in the province to receive the Financial Information Return (FIR) Award. The FIR year-end reports capture important financial and statistical information for all municipalities in the province and Hilton Township has now been recognized for its timely, reliable and accurate submission. The complete list of the fifteen municipalities to receive this recognition can be found at:  
<http://csconramp.mah.gov.on.ca/fir/welcome.htm>

Moved by Robert Jerrard 2015-119  
Seconded by Dave Leask  
Resolved that we do authorize the payment of Township bills for the month of September, 2015 in the amount of \$86,178.16 as per Voucher 09-2015: Administration - \$7,394.96; Algoma District School Board - \$34,443.65; Algoma District Services Admin - \$21,449.58; Algoma Public Health (4<sup>th</sup> Qtr)- \$1,999.00; Building - \$386.46; Fire - \$6,434.78; Misc (Employee/ Employer Payroll Deductions/Benefits) - \$6,592.92; Policing - \$3,742.00; Roads – \$3,734.81. \*Carried\*

Moved by Robert Jerrard 2015-120  
Seconded by Dave Leask  
Resolved that we do pass By-Law No 1143-15 being a by-law to confirm the proceedings of this meeting.\*Carried

Moved by Robert Jerrard 2015-121  
Seconded by Dave Leask  
Resolved that we do adjourn at 10:10 p.m, Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, November 4, 2015 or at the call of the Reeve. \*Carried\*

Acting Reeve, Pat Garside

Valerie Obarymskyj, Clerk Treasurer

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**\*\*\* Building Inspection \*\*\***  
Ron LeBlanc – Building Inspector - Call 1-800-797-2997  
Email: ron.leblanc@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT  
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

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**Dump/Recycling (M and N Road):**



**'WINTER' Hours in Effect from Sept 15/2015 – May 15/2016**  
Saturday: 10:00 am - 3:00 pm  
Sunday: 2:00 pm - 6:00 pm

**Reminder:**  
**Effective January 1, 2016, the Village of Hilton Beach will be requiring the use of clear garbage bags when disposing of waste at the M and N Landfill. Please ensure you make every effort to separate those items that can be recycled and deposit them in the appropriate bins.**

# FIRE - 911 for EMERGENCIES



## Tips for a Fire-safe Halloween

- Test your smoke alarms to make sure they work. In case a fire starts in your home, you need to know right away. This is also a great time to buy fresh batteries for your home smoke alarms.
- Choose safer alternatives for lighting like battery-operated candles, flashlights, and glow sticks instead of candles in carved pumpkins and other Halloween decorations.
- Purchase or make Halloween costumes (including wigs and props) labeled flame-resistant or flame-retardant. Choose materials that won't easily ignite and avoid billowing or long-trailing features.
- Keep dried flowers, cornstalks and other decorations away from all open flames and heat sources, including light bulbs and heaters.
- Remember to keep exits clear of decorations, to ensure nothing blocks your escape routes in the event of a fire.
- If hosting a party for the "ghosts and goblins" in your home, be sure that everyone knows your home escape plan in the event of a fire, and a meeting place outside your home.
- If your children are going to Halloween parties at others' homes, have them ask the host about their home escape plan so they can plan how to get out safely in an emergency.
- Make sure that children know to "stop, drop and roll" if their clothing does catch fire. (Stop immediately, drop to the ground, covering your face with your hands, and roll over and over to extinguish flames.)
- Provide children with lightweight battery-operated flashlights or glowsticks to carry for lighting or as part of their costume.
- Extension cords are for temporary use only. Use the right one for the job -- there are special extension cords rated for outdoor use.
- Never overload electrical outlets by plugging in too many plugs – use an approved power bar.
- If you must use candles, never leave them unattended and keep them well away from children, pets, and anything that can burn.
- Teach children their home address and phone number and how to call 9-1-1 (or their local emergency number) in case of an emergency.

Safety Message provided courtesy of Ministry of Community Safety and Correctional Service:  
<http://www.mcscs.jus.gov.on.ca/english/FireMarshal/FireSafetyandPublicEducation/>

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### Change your clock,



**CHANGE** your batteries

### Nov 1, 2015 - Daylight Saving Time Ends

Sunday, November 1, 2015, **2:00:00 AM** clocks are turned **backward** 1 hour to  
 Sunday, November 1, 2015, **1:00:00 AM** local standard time instead

In order to survive a fire, occupants need to be provided with an early warning and know what to do when the smoke alarms sound. It's the law to have working smoke alarms on every storey of the home and outside all sleeping areas. For added protection, it is recommended to also install smoke alarms inside all bedrooms.

**To ensure your smoke alarms work when you need them, change your batteries at least once a year.**

**It could save you and your family!**

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Hilton Township Recreation Committee welcomes all children to the Hilton Township Office (at 2983 Base Line) for treats and a photo on Saturday, October 31, 2015 from 5:30 - 7:30 pm.



Anyone who would like to drop off treats for the children is welcome to bring them to the Municipal Office during regular office hours (M/W/F: 9 am - 4:30 pm). Thankyou!