

THE CORPORATION OF THE TOWNSHIP OF HILTON

**MINUTES**  
Regular Meeting  
October 5, 2022  
7:00 p.m.

Present:

Reeve: Rodney Wood  
Councillors: Mike Garside; Dianne Holt; Dave Leask; Pat Garside  
Road Superintendent: Lyn Garside  
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Resolution 2022-112

Moved by Dianne Holt

Seconded by Dave Leask

Resolved that we do accept the Agenda as presented. \* Carried \*

Resolution 2022-113

Moved by Pat Garside

Seconded by Mike Garside

Resolved that we do approve the Minutes of the Regular Meeting of September 7, 2022, as presented.

\*Carried\*

Council was advised that Spencer Young had been scheduled for 7:00 pm to address Council regarding a proposed zoning amendment to reduce a septic setback on a specific property. In addition, Mr. Young wanted the Township to consider passing a General Zoning Amendment to reduce the required 100' setback to 50' on all Township properties. This change would be consistent with the requirements of Algoma Public Health and the Ontario Building Code. Given Mr. Young had not yet arrived, Reeve Wood recommended Council proceed with the Agenda at this time.

Lyn Garside, Road Superintendent, provided an update on road issues in the Township. The plowtruck and float, along with both fire vehicles, have now had their annual certifications completed. The deck to the float has been rebuilt. Large rocks from Neal Drive have been dug up and removed, however, the boulder under Big Point Road proved to be much larger than our equipment could handle. The disturbed area has now been gravelled and packed and covered in cold patch. New winter tires have been purchased for the pickup.

Lyn Garside, Fire Chief, advised Council new volunteers have recently joined the Hilton Union Fire Department resulting in a force of ten. The Province's requirement for specific training courses for fire volunteers will need to be addressed to ensure the Department satisfies all requirements prior to July 2026.

Resolution 2022-114

Moved by Dave Leask

Seconded by Pat Garside

Resolved that in response to the request from the owner of Block A, Plan H597, Council does authorize the requested extension to October 31, 2023 to remove or relocate accessory structures currently situated within the municipal road allowance. \*Carried\*

The Clerk advised the City of Sault Ste. Marie had recently passed a new zoning by-law amendment addressing Short Term Rental Accomodation. The details of the City's approach will be presented to Council at the November 2022 meeting.

Council was advised that a resident had called the Municipal Office in September with concerns over an abandoned trailer on an adjacent lot. Council directed the Clerk to ask the resident to submit his concerns in writing using the Complaint Policy adopted by the Township. The Clerk was also asked to contact Algoma Public Health to determine if it also required complaints to be issued in writing before becoming involved.

The final Agreement with the Federation of Canadian Municipalities was received regarding the updated Asset Management Plan and new software the Township has been working on the past year. A by-law was passed adopting the Agreement and the necessary documentation will be compiled to ensure 90% payment of all eligible expenses.

Resolution 2022-115

Moved by Mike Garside

Seconded by Dianne Holt

Resolved that we do give first, second and third and final reading and pass By-Law No. 1346-22 being a by-law to authorize the Clerk to execute the Agreement with Federation of Canadian Municipalities to provide funding to develop an updated Asset Management Plan compliant with Ontario Regulation 588/17 and the implementation of Asset Maangement Software. \*Carried\*

Correspondence was received regarding our plans to renovate the Municipal Office's washrooms to make one accessible by the Year 2025. This target date was set by the Province as part of the Accessibility for Ontarians with Disabilities Act (AODA). We applied for funding at the onset of the Covid period in late 2020 and due both to office closure and limited contractors available, the work has yet to be completed. We will need to request an extension of one year.

The Clerk advised additional correspondence had been received regarding the Investing in Canada Infrastructure Program (ICIP). When we originally applied for this grant in early 2021 it was to develop a 5 km trail system on the Township's W Line property; purchase trail maintenance equipment; construct a storage building (including a washroom) to house the equipment; install a septic system and hydro to the property. Subsequent to our application we were advised the costs associated with the trail development and trail maintenance equipment would not be considered eligible. The project had already been submitted under the title "All Year Pedestrian Nature Trail". Commencement of the project was delayed until March 2022 while we satisfied the Aboriginal Consultation requirements. At that point construction costs had increased significantly, and accordingly, we made application to have the scope of the project scaled back so it no longer included septic and hydro installation and removed the washroom from the storage building. We have now been advised to resubmit a new description for the project along with a new project title that reflects only what the project funds are to cover. It was agreed the project will be resubmitted under the title: "W Line Recreation Site" with the intention that additional recreational facilities will be erected at this site in future years. Pending approval of the changed project, work is scheduled to begin in the summer of 2023.

Resolution 2022-116

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do revise the Project Description for the ICIP Grant pertaining to W Line Road so that it only addresses the scope of the work that will be funded: pavilion and storage equipment building. \*Carried\*

The Clerk advised the new term of Council will be in effect as of November 15, 2022. The current Council's last meeting of this term will be held on November 2, 2022. An Inaugural Meeting has been tentatively scheduled for Wednesday, November 23, 2022 when all council members will take their Oath of Office.

Council returned to the issue of a proposed reduced septic setback despite the scheduled attendee not being present. The Clerk advised the request was made partially due to the location of existing structures on the shore side and also due to an Algoma Power easement that crosses the property. This easement would now appear to be redundant given the underground power lines approved in 2008 on Ellwood Boulevard. Council was advised Algoma Public Health (APH) had issued a septic permit for a setback of 69' from the high water mark. The Clerk was asked to confirm with APH its rationale for approving the reduced setback and to contact the owner and explain Council's reluctance to approve reduced septic setbacks. The possibility of Algoma Power working with all owners of Ellwood Boulevard (Plan 1M476) to remove the easement at a reduced expense than each individual owner doing so was discussed.

Resolution 2022-117

Moved by Dave Leask

Seconded by Mike Garside

Resolved that we do authorize the payment of Township bills for the month of September 2022 in the amount of \$376,934.75 as per the attached Voucher 09/22: Administration - \$7,999.32; Algoma District School Board - \$32,979.78; Algoma District Services Admin - \$24,801.67; Audit - \$17,834.22; Building - \$1,575.22; Fire - \$1,568.14; Misc (Employee/Employer Payroll Deductions/Benefits) - \$7,968.19; Police - \$7,135.00; Roads - \$275,073.21. \*Carried\*

Resolution 2022-118

Moved by Pat Garside

Seconded by Dave Leask

Resolved that we do pass By-Law 1347-22 being a by-law to confirm the proceedings of this meeting. \*Carried\*

Resolution 2022-119

Moved by Dave Leask

Seconded by Pat Garside

Resolved that we do adjourn at 10:03 p.m. Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, November 2, 2022 for the next regular meeting of Council or at the call of the Reeve. \*Carried\*



**M and N Landfill/Recycling:**

**Winter Hours in Effect from September 15, 2022 to May 15, 2023.**

Saturday: 10:00 am - 3:00 pm  
 Sunday: 12:00 pm - 4:00 pm



**Building Inspection:**

Kevin Morris – Building Inspector  
 Phone: 1-800-797-2997 Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT  
 IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

**NOTICE OF ELECTION INFORMATION**

Residents are reminded that all positions for Hilton Township Municipal Council have been acclaimed and there will not be any vote taking place on October 15<sup>th</sup> or October 24<sup>th</sup>, 2022. The individuals acclaimed to the following offices are:

NAME OF CANDIDATE	OFFICE
Rodney Wood	Reeve
Mike Garside	Councillor
Janet Gordanier	Councillor
David Leask	Councillor
Mike Trainor	Councillor

**There will, however, still be an election for the position of Trustee for the Algoma District School Board (English Public) for our geographical area. The candidates are listed below:**

NAME OF CANDIDATE	OFFICE
<b>Brent Rankin</b>	<b>Trustee</b>
<b>Heather Whitley</b>	<b>Trustee</b>

Voting for these two positions will not be held in Hilton Township but instead residents may cast their ballots at the following locations in St. Joseph Township.

ADVANCE VOTING DAY	VOTING DAY
<b>Date: Saturday, October 15, 2022</b>	<b>Date : Monday, October 24, 2022</b>
<b>Time: 10:00 a.m. – 5:00 p.m.</b>	<b>Time: 10:00 a.m. – 8:00 p.m.</b>
<b>Location: St. Joseph Township Municipal Office, 1669 Arthur St.</b>	<b>Location: Royal Canadian Legion 1534 10<sup>th</sup> Side Road</b>
<b>Richards landing ON P0R 1J0</b>	<b>Richards Landing, ON P0R 1J0</b>



Hilton Township Recreation Committee welcomes all children to the Hilton Township Office at 2983 Base Line for Halloween treats on Monday, October 31, 2022 from 5:00 - 7:00 pm. Anyone who would like to drop off treats for the children is welcome to bring them to the Municipal Office during regular office hours (M/W/F: 9:00 am - 4:30 pm).

Thankyou!

## **Reminder Notice re Discharge of Firearms**

The discharge of firearms (bow/cross-bow/gun) within the built-up areas of the Township of Hilton as set out hereunder is hereby prohibited:

- i) **Plan H-608, Plan M-160 - Big Point Road.**
- ii) **Plan H-597, Plan 1M-447 - Hamilton Drive and Hamilton Court and X Line**
- iii) **Part Lots 10 & 11, Conc. X - Neal Drive and Old Moffat Bay Road.**
- iv) **Plan 1M-458 - Brickyard Road and Quarry Point Road.**
- v) **Part Lot 19, Conc. M, Plan H-530, Plan M-261 and Plan 1M-477, North side of Twin Lakes - Haight Road.**
- vi) **Part Lots 18 & 19, Conc. N, South side of Twin Lakes - Reid Road.**
- vii) **Part Lot 21, Conc. N, RP AR1118, South-East side of Twin Lakes - Twin Lakes Road.**
- viii) **Plan H-562 and Plan 1M-476 - Ellwood Boulevard.**
- ix) **Plan M-416 - Milford Haven Road and Richmond Bay Road.**
- x) **Part Lot 18, Conc. N - within 300 ft. (91.5M) of the Hilton Road.**
- xi) **Part Lot A, Conc. 17 - within 300 ft. (91.5M) of Canoe Point Road and Boundary Road.**
- xii) **Part Lots A, B and C, Conc. 16 and Conc. 17 - within 300 ft. (91.5M) of Highway 548, Base Line and Hilton Road.**
- xiii) **Part Lot 19, Conc. N - Twin Lakes Municipal Park.**
- xiv) **All Lot 12, Conc. Y - including Big Point Centennial Municipal Park.**
- xv) **Part Lot 3 and Part Lot 4, Conc. 15 - Municipal Garbage Disposal Site - M and N Road**
- xvi) **Plan 1M-554 - Red Maple Drive.**
- xvii) **Lot 17 Part, Concession 14 (4377 W Line - 96.96 acres).**