

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
May 8, 2024
7:00 p.m.

Present:

- Acting Reeve: Mike Garside
- Councillors: Dave Leask
- Janet Gordanier
- Mike Trainor via telephone until 9:10 pm

Acting Clerk Treasurer: Sara Dinsdale
 Road Superintendent: Lyndon Garside

Absent: Rod Wood

The meeting was called to order at 7:00 pm.

Janet Gordanier declared pecuniary interest in regards to item No. 13 a)

Resolution 2024 - 108
 Moved: Mike Trainor
 Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the agenda for May 8, 2024 as amended. *CARRIED*

Resolution 2024 - 109
 Moved: Janet Gordanier
 Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the regular Council meeting of April 10, 2024. *CARRIED*

Resolution 2024-110
 Moved: Dave Leask
 Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the closed Council meeting of April 10, 2024. *CARRIED*

Road Superintendent, Lyndon Garside gave an update stating that Trainors Side Rd will be ready for the first layer of gravel by June 15, during the time that the Contractor’s are scheduled to start their season. An advertisement will be sent to post in the Island Clippings for a tender call of 640 cubic yards of gravel. It was explained that the NORDS grant will cover the majority of this project’s fees, however the remaining balance will come from this year’s taxation.

It was decided to not go into a closed meeting. Lyndon explained that his original intention was to retire in August of 2024; however, he suggested that his retirement date be pushed until December 31, 2024. Lyndon explained that he still had some unfinished roads business he wanted to attend to and he wants to assist in the summer, fall, and winter training of a new Road Superintendent. Council thanked Lyndon for his ongoing dedication to our township.

Resolution 2024 - 111
 Moved: Dave Leask
 Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept our share of the amalgamated tender calls as follows (taxes excluded)

- Surface Treatment: 33, 480m2 @ \$123,039.00 – Beamish Construction Inc.
- Calcium Chloride: 8 Tonne Bags @ \$5960.00 (\$745.00 ea.) – Wamco Waterworks Northern.

CARRIED

Resolution 2024 - 112
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to tender for 640 cubic yards of gravel to be deposited on Trainors Side Road. *CARRIED*

There was a discussion regarding the Volunteer Fire Chief Job advertisement. At the Special Fire Board meeting that took place on Monday, May 6; the following resolution was passed and presented to Council:

Resolution No. F2024-20
Moved: Janet Gordanier
Seconded: Sarah Brown

*BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does recommend to the respective Councils to agree to post the Fire Chief Job advertisement after recommended modifications agreed to by board. *CARRIED**

It was recommended to the Acting Clerk to post the job advertisement on the Township of Hilton's website, The Village of Hilton Beach's website, The Island Clippings, Sootoday and to send it to Mike Trainor for him to post it on the St. Joseph Island business/community page on Facebook.

Resolution 2024 - 113
Moved: Mike Trainor
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the Hilton Union Fire Board's recommendation to post the job advertisement for the Fire Chief Administration Volunteer position. *CARRIED*

Resolution 2024 - 114
Moved: Dave Leask
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the fee of \$2000.00 for CEMC services provided by Jeff Edwards for the year 2024. *CARRIED*

A letter that was written by Councillor, Sarah Brown from the Village of Hilton addressed to MPP Michael Mantha and MP Carol Hughes was discussed. The letter will be signed by both Reeve, Rod Wood from the Township of Hilton and Mayor, Robert Hope from the Village of Hilton before it is sent.

Resolution 2024 - 115
Moved: Janet Gordanier
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does support changing the fire safety requirements to accommodate small communities and the reality of volunteer firefighting. *CARRIED*

There was a discussion regarding the composition of the Hilton Union Fire Department. The below resolution was passed at the March 11, 2024 Hilton Union Fire Board Meeting:

Resolution #F2024-09
Moved: Sarah Brown *Seconded: Rodney Wood*

*BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT recommend to amend By-Law 1024-11 to change section 2. To read, "A joint board of management shall be established and shall be composed of three (3) elected members, plus one (1) alternate, from the Council of the Township of Hilton and three (3) elected members, plus one (1) alternate, from the Council of the Village of Hilton Beach. Board recommendations/decisions must be presented to respective Councils for approval. Fire Board meetings are to be open to the public and agendas and minutes will be posted on the respective websites. *CARRIED**

It was discussed that going forward the Clerk should include minutes from Fire Board meetings in Council meeting agenda packages in order to keep all of Council updated.

Resolution 2024 - 116
Moved: Janet Gordanier
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the Hilton Union Fire Board's recommendation to amend By-Law 1024-11 to add, "Board recommendations/decisions must be presented to respective Councils for approval. Fire Board meetings are to be open to the public and agendas and minutes will be posted on respective websites" to Section 2. CARRIED*

Resolution 2024 - 117
Moved: Mike Trainor
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the 2024 Budget of the St. Joseph Island Planning Board of \$15, 000.00 with the Township of Hilton's levy being \$3220.00.*CARRIED*

There was a discussion regarding the amendment to the Comprehensive Zoning By-law to include regulations of short-term rentals. The Acting Clerk reported that there were no appeals to the new by-law. A discussion regarding adding license fees, timelines to provide adequate proof of inspections, and fines took place. It was requested that the Acting Clerk create the Schedule of these fees in order for Council to approve at the next meeting, before adding them to the Short-Term Rental By-Law.

Council reviewed our existing Trailer By-law. No changes or updates required.

Resolution 2024 - 118
Moved: Dave Leask
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading and pass By-Law No. 1415-24 being a by-law to amend By-Law 1400-24 to appoint officers, servants, boards, and commissions for the year 2024. *CARRIED*

9:10 pm: Councillor Mike Trainor left the meeting.

Resolution 2024 - 119
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the recommended new employee performance appraisal tool. *CARRIED*

Resolution 2024 - 120
Moved: Dave Leask
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the St. Joseph Island Museum Board Budget for 2024 as presented in the amount of \$36,250.00; Hilton Township's share being \$7781.00. *CARRIED*

There was a discussion regarding Grace United Cemetery . In order to continue to operate, Bereavement Authority of Ontario (BAO) has informed us that due to inaccurate maps, plans, and layouts, an archeological study would need to be completed and we would need to obtain a Cemetery Investigation Authorization from BAO. A discussion took place regarding the BAO's suggestion for existing interment rights and future sales of new interments. The current Cemetery By-Law was reviewed and a number of items were discussed and clarified. Further information will be gathered and a Cemetery Board Meeting will occur again in the near future to decide how to proceed with operations.

Item 13. A) Trefry Memorial Centre – Funding Request, was deferred to the next Council meeting.

Resolution 2024-121
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does suggest to present an award to Dianne Holt at the luncheon (at \$16/person) held by the Dr. Trefry Centre on June 25, 2024. Rod Wood will attend the luncheon to present the award. *CARRIED*

Resolution 2024-122
Moved: Dave Leask
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does support the Central Algoma Secondary School with donations of \$100 and \$250 to be awarded respectively to a deserving Grade 8 and Grade 12 Graduate. *CARRIED*

Resolution 2024-123
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the payment of Township bills for the month of April, 2024 in the amount of \$73,181.99 per the attached voucher. *CARRIED*

Resolution 2024-124
Moved: Dave Leask
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does pass By-Law No. 1416-24 being a by-law to confirm the proceeding of this meeting. *CARRIED*

Resolution 2024-125
Moved: Dave Leask
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 10:30 p.m. Council to meet again at the Hilton Township Municipal office on Wednesday, June 5, 2024 or at the call of the Reeve. *CARRIED*



Acting Reeve, Mike Garside



Acting Clerk, Sara Dinsdale