

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
November 6, 2024
7:00 p.m.

Present:

Reeve: Rodney Wood

Councillors: Mike Garside
Janet Gordanier
Mike Trainor
Dave Leask

Acting Clerk Treasurer: Sara Dinsdale
Road Superintendent: Lyndon Garside
Road Superintendent/Public Works Foreman: Leonard Bringleston

The meeting was called to order at 7:00 pm.

There were no declarations of pecuniary interest.

Resolution 2024 - 260
Moved: Mike Garside
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the agenda for November 6, 2024, as presented. *CARRIED*

Delegation: By-Law Enforcement Officer Brant Coulter joined the meeting to discuss direction regarding complaints.

Resolution 2024 - 261
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT This Council move into closed session at 7:02 p.m. in accordance with

Municipal Act section 239 (2)(d) labour relations or employee negotiations, and section 239 (2)(b) personal matters about an identifiable individual and section 239 (b)(c) acquisition or disposition of land

Further be it Resolved that should the said closed session be adjourned, the Council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution.

Resolution 2024 - 262
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON returns to open session at 9:28 p.m. *CARRIED*

Resolution 2024 - 263
Moved: Janet Gordanier
Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does direct the Acting Clerk to move forward with the direction discussed in closed session regarding complaints received. *CARRIED*

Resolution 2024 - 264
Moved: Mike Trainor
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does direct the Acting Clerk to suggest the offer discussed in closed session regarding the land swap be presented to the applicant. *CARRIED*

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Resolution 2024 - 265
Moved: Mike Trainor
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does direct the Acting Clerk to add an agenda item under #13. Administration, regarding hiring of a Deputy Treasurer. *CARRIED*

Resolution 2024-266
Moved: Dave Leask
Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the Special Council Meeting of September 19, 2024. *CARRIED*

Resolution 2024-267
Moved: Mike Trainor
Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the Closed Council Meeting of September 19, 2024. *CARRIED*

Resolution 2024-268
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the Regular Council Meeting of October 9, 2024. *CARRIED*

Resolution 2024-269
Moved: Mike Trainor
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the Closed Council Meeting of October 9, 2024. *CARRIED*

Road Superintendent Lyndon Garside and Road Superintendent/Public Works Foreman gave their Roads update. They explained that the township signed the annual Sand Supply Agreement with Ledcor on October 17, 2024. The agreement referenced how the Purchaser shall have access to Ledcor's patrol yards for the purpose of loading sand through the term of the agreement. The agreement stated that the purchaser may use Ledcor's loader that is positioned at each patrol location for loading sand onto its trucks and that the purchaser is responsible for the operation of this equipment. On October 30, 2024, an email was received from Ledcor stating that they have revised procedures and Purchasers are no longer permitted to operate their equipment for the purposes of the Sand Supply Agreement, and that all equipment belonging to the Purchaser is not to be used to access or retrieve sand. The email explained that the purchaser would need to coordinate directly with the designated person in charge of the yard to schedule a date for picking up or purchasing sand.

Road Superintendents Garside and Bringleon explained how wait times during a weather event could be too long resulting in safety issues due to the inability to sand the roads in a timely manner. Researching the possibility of building our own sand dome is currently underway. The purchase amount stated in the Sand Supply Agreement went up significantly from the previous year, and with the latest obstacle of retrieving sand, it was explained that a better long term solution is needed. Road Superintendents Garside and Bringleon plan to bring more information to Council once further research is completed.

Council reviewed a request that was received for winter plowing of the mouth of Joques Bay Road. Road Superintendents Garside and Bringleon did not object to plowing it this year as in previous years.

Resolution 2024-270
Moved: Mike Garside
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the snow plowing of the Mouth of Joques Bay Rd. *CARRIED*

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Council reviewed the OPP Municipal Policing 2025 Annual Billing Statement Package and Building Permit Fees Collected vs Costs Incurred to date Statement and discussed that building permit rates should be discussed and increased again in 2025.

Council reviewed the latest updates and changes to the draft Short Term Rental Licensing by-law and the draft Short Term Rental Regulations by-law that Mr. Jagger from Island Resources and Development has been working on. Notes from Mr. Jagger were included with his recommendations. Council discussed the recommendations and requested the Acting Clerk/Treasurer to contact Mr. Jagger with additional recommendations.

Council reviewed the Group Benefits Annual Renewal Package for 2024/2025.

Resolution 2024-271
Moved: Mike Garside
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the annual renewal of Group Health Benefits Plan with the inclusion of the Equitable Health Connector Enhancement. *CARRIED*

A discussion took place regarding the 2025 regular Council meeting dates.

Resolution 2024-272
Moved: Mike Trainor
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the 2025 Regular Council Meeting dates to be changed to the second Wednesday of each month. *CARRIED*

The proposal of closing the office from Monday, December 23, 2024, to Monday, January 6, 2025, for Christmas holidays was discussed.

Resolution 2024-273
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON accepts the proposed Christmas Office Closure hours as presented. *CARRIED*

The additional item of the hiring of a Deputy Treasurer, that was added to the agenda was discussed.

Resolution 2024-274
Moved: Mike Garside
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does direct the Acting Clerk to advertise for the position of Deputy Treasurer with a closing date of November 22, 2024. *CARRIED*

Legal advice that was received from M. Virginia Maclean, K.C.L.S.M, Barrister & Solicitor, Certified Specialist in Municipal Law-Local Government/Land Use Planning and Development Law was reviewed. The advice was regarding the wording of the resolution when appointment of an Acting Reeve took place on March 13, 2024. The conclusion stated, *“Although the resolution is not strictly worded in compliance with the applicable Municipal Act 2001 and Procedure By Law the actions taken after March 13 are protected by the confirmatory by law passed at the end of each of the meetings as required under the Procedure By Law. Furthermore, the error in the wording was not a calculated bad faith error but a minor error made by inexperienced municipal staff.”*

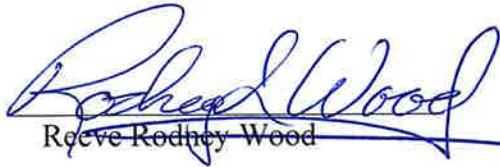
Resolution 2024 - 275
Moved: Mike Trainor
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does pass By-Law #1437 being a by-law to confirm the proceedings of this meeting. *CARRIED*

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Resolution 2024 - 276
Moved: Mike Trainor
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 10:36 p.m.
Council to meet again at the Hilton Township Municipal office on December 4, 2024, at 7:00 pm or at the call of
the Reeve. *CARRIED*



Reeve Rodney Wood



Acting Clerk Sara Dinsdale