

**HILTON UNION FIRE BOARD**

**Regular Meeting**

**MINUTES**

September 9, 2024

7:00 p.m.

Present: Chairperson Brian Delvecchio  
Deputy Chief Robert Hope  
Mike Garside  
Rodney Wood  
Dave Leask  
Sally Cohen -via phone

Acting Secretary-Treasurer: Sara Dinsdale

Absent: Janet Gordanier  
Sarah Brown  
Kelly Rathwell

Call to order at 7:01 p.m.

There were no disclosures of pecuniary interest.

Resolution #F2024-37

Moved: Mike Garside Seconded: Rodney Wood

BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT accepts the agenda of September 9, 2024, as presented. \*CARRIED\*

Resolution #F2024-38

Moved: Mike Garside Seconded: Brian Delvecchio

BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT approves the following minutes as presented:

Regular meeting of June 10, 2024

Special meeting of June 26, 2024

Closed meeting of June 26, 2024

\*CARRIED\*

Deputy Fire Chief Robert Hope gave an update on fire calls and volunteer status since the last meeting. He stated that there were three fire calls: two in July and one in August. The first one in early July was a propane scare regarding a possible leak, the second in July was called off before the fire department was able to react, and the one in August was called off as it was burning brush with no cause for concern.

There are currently ten active volunteers and one inactive. A new member has been attending practices regularly on a probationary basis. The department is planning to offer the individual a permanent position as a volunteer fire fighter.

The pumper test results from Hilton Union Fire Department, St. Joseph Fire Department, and Jocelyn Fire department were discussed and compared. Deputy Fire Chief Robert Hope felt the results may be inaccurate after comparing and would be interested in having someone explain the results better. The recommendations on the pump test for the Hilton Union Fire Department have been completed.

There was a discussion regarding how to accurately log repairs and it was suggested that the use of a white board along with a logbook should be utilized.

The Acting Secretary-Treasurer presented a report explaining that an application for the Fire Protection Grant has been submitted for the maximum funding amount of \$10,000.00. The report also explained that SCBA testing is scheduled with a technician from M&L Supply on September 14.

The final item in the report presented by the Acting Secretary-Treasurer was regarding Fire Prevention Week. Fire Prevention week is from October 6-12, 2024. Deputy Fire Chief Robert Hope suggested that volunteers go out door to door that week to provide fire safety tips to our local community members. It was suggested that an order for items to be distributed be placed with Firehall Bookstore. The requested items include kitchen items, fridge magnets, stickers, colouring books and pamphlets with a budget of \$300.00. The Deputy Fire Chief also suggested that 24 9V batteries be purchased to have available for homeowners in case their smoke detector batteries need to be replaced.

Resolution #F2024-39

Moved: Dave Leask Seconded: Rodney Wood

BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT agree to direct Acting Secretary-Treasurer Sara Dinsdale to purchase the necessary educational items as discussed in order for our fire department to engage in door-to-door smoke alarm testing during fire prevention week in October. \*CARRIED\*

A discussion took place regarding possible changes to the wording in section 2 and 9 of the Hilton Union Fire Board Agreement.

Resolution #F2024-40

Moved: Sally Cohen    Seconded: Rodney Wood

Recorded Vote:

Mike Garside N            Rodney Wood Y            Sally Cohen Y  
Dave Leask Y            Brian Delvecchio Y

BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does recommend amending the Hilton Union Fire Board agreement, section 2 to state, “appointed” instead of “elected” members. Also to amend section 9 to include a quorum at each meeting to include 2 members from each party at a minimum. \*CARRIED\*

The Fire board meeting dates were also discussed, and it was recommended that the Acting Secretary-Treasurer bring the 2025 Council meeting dates to the next Fire Board meeting on December 9, 2024, in order to schedule the fireboard meeting dates around those. It was suggested that the Township of Hilton alter their Council meeting dates to match the Village of Hilton Council meeting dates for quicker decision making between the fireboard and their respective Councils.

Information that was provided by Mr. Brad Neabel (SOLGEN) regarding training was presented and discussed. There was also a memo from the Ministry of the Solicitor General regarding the mandatory firefighter certification. Fireboard members suggested that the Acting Secretary-Treasurer ask Mr. Neabel how the information in this memo will affect the Hilton Union Fire Department.

An email that was sent from the Huron Shores Fire Department regarding EV & Lithium-ion Battery Fire training classes was discussed. The training session is being hosted by the Huron Shores Fire Department on October 9, 2024, and is taking place at the Iron Bridge Arena.

Resolution #F2024-41

Moved: Rodney Wood    Seconded: Dave Leask

BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does direct Acting Secretary/Treasurer to enroll 2 fire fighter volunteers not the EV & Lithium-ion Battery Fire Training Classed being held at the Iron Bridge Arena on October 9, 2024, at a cost of \$165.00 plus HST per student. \*CARRIED\*

Resolution #F2024-42

Moved: Mike Garside    Seconded: Rodney Wood

BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does move into closed session at 8:45 p.m. to consider personal matters about an identifiable individual, including municipal or local board employees. Further be it Resolved that should the said closed session be adjourned, the Hilton Union Fire Board may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution.

*Municipal Act section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees*

\*CARRIED\*

Resolution #F2024-43

Moved: Mike Garside    Seconded: Sally Cohen

BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does return to open session at 8:50 p.m. \*CARRIED\*

Fire Board members asked Deputy Fire Chief Robert Hope how he feels about the promotions discussed and he expressed that he had a concern that the Fire Chief position’s requirements include having a DZ license, which he does not currently have. Deputy Fire Chief Robert Hope explained that he is happy to get it but would also like some financial assistance from the fire board. It was suggested to add this topic to the fireboard’s respective council meetings to request approval.

Resolution #F2024-44

Moved: Mike Garside                    Seconded: Dave Leask

BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does agree to the promotion and recommends to each party’s Council to appoint the individual discussed in closed session as the Deputy Fire Chief of the Hilton Union Fire Department. \*CARRIED\*

Resolution #F2024-45

Moved: Rodney Wood

Seconded: Dave Leask

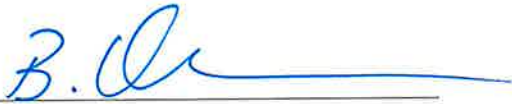
BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does agree to the promotion and recommends to each party's Council to appoint the individual discussed in closed session as the Deputy Fire Chief of the Hilton Union Fire Department. \*CARRIED\*

Resolution #F2024-46

Moved: Dave Leask

Seconded: Sally Cohen

BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does adjourn at 9:04 p.m. and agree to meet again at the Hilton Township Municipal Office on Monday, December 9, 2024, or at the call of the Chair or by petition from majority members of the Board. \*CARRIED\*



Chairperson: Brian Delvecchio



Acting Secretary/Treasurer Sara Dinsdale