

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
December 4, 2024
7:00 p.m.

Present:

Reeve: Rodney Wood

Councillors:

Janet Gordanier

Mike Garside (arrived at 7:10 pm)

Dave Leask

Acting Clerk Treasurer: Sara Dinsdale

Road Superintendent: Lyndon Garside

Road Superintendent/Public Works Foreman: Leonard Bringleston

Absent: Mike Trainor

The meeting was called to order at 7:00 pm.

There were no declarations of pecuniary interest.

There were no delegations.

Resolution 2024 - 277

Moved: Janet Gordanier

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the agenda for December 4, 2024, as presented. *CARRIED*

Resolution 2024-278

Moved: Dave Leask

Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the Special Council Meeting of October 28, 2024. *CARRIED*

Resolution 2024-279

Moved: Janet Gordanier

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the Closed Council Meeting of October 28, 2024. *CARRIED*

Resolution 2024-280

Moved: Janet Gordanier

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the Regular Council Meeting of November 6, 2024. *CARRIED*

Resolution 2024-281

Moved: Dave Leask

Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the Closed Council Meeting of November 6, 2024. *CARRIED*

Road Superintendent Lyn Garside mentioned that when he first started his employment with the Township, that he had to sign an affidavit with the Village of Hilton regarding access to the landfill as he is required to have a key. Mr. Garside expressed that in order for him to pass this key on to his replacement after retirement, Mr. Bringleston should sign something similar. Acting Clerk Treasurer Sara Dinsdale explained that she has already sent this request to the Village of Hilton and is currently awaiting the documentation to arrive for signature.

Road Superintendents Lyn Garside and Leonard Bringleston gave their roads update regarding a recent purchase of salt and sand. Stobie's was able to deliver 13 tons of salt, purchased from Compass Minerals and Gilbertson Enterprise delivered 320 tons of sand to the Township's Municipal grounds. The purchase price is approximately the same as the price provided by Ledcor, where the township usually purchases sand and salt from. Due to Ledcor's recent change in their contract regarding how the township can access sand when needed, the option of having it delivered to the Municipal office grounds will be the better option as this provides access when needed with no restrictions. It was discussed that during the recent weather event, the long wait times to get sand at Ledcore caused conflict. Mr. Garside and Mr. Bringleston provided an update on the progress of plans for the township to build its own sand dome in the near future. Pricing is still being investigated and the possibility of building a dome similar to another township's sand dome is under discussion. A more accurate report will be presented to Council in the near future in hopes to start building soon. Mr. Garside and Mr. Bringleston explained that their research on the project thus far may save the Township approximately \$10,000.00 per year.

Road Superintendent Lyn Garside mentioned that this is his last council meeting as the Township's Road Superintendent before retirement and that his replacement, Leonard Bringleston, is doing great during his training months. Mr. Garside said that he is confident that he will be leaving the township in good hands.

Acting Clerk Treasurer Sara Dinsdale presented a report regarding an application submitted for the Community Emergency Preparedness Grant. This grant would assist the township to be prepared and able to respond to an emergency by purchasing emergency food kits that are good for 25 years, folding cots, blankets, generators 4-way radios and a chainsaw. The grant would also provide first aid training.

Council reviewed a letter sent by Mayor Robert Hope of the Village of Hilton, that was received and presented to Council earlier in 2024. The letter stated that the Village of Hilton would like to offer the Township of Hilton the use of the Community Hall as an emergency warming shelter. The village also invites the Township of Hilton's ratepayers, council, and staff to use the hall for gatherings, social functions, and events. This letter was discussed as a reminder and an introduction to an email request made by Councillor Mike Trainor. The email that was reviewed by council was regarding the Hilton Beach Community Hall being used as the township warming center and stated, "Can you please add to next month's agenda, with point being to discuss a letter being put together to the Village asking what the township can do maybe financially?" Council suggested that the Township could offer to assist with the generator maintenance costs. It was also mentioned that Council recently discussed financial assistance toward the Community Centre and contributing to the Village's capital costs is not an option, however the possibility of assisting in meeting fundraising goals could be an option. Council suggested that this discussion be revisited upon retrieving more information from the Village of Hilton regarding their fundraising goals to upgrade their kitchen.

Resolution 2024 - 282

Moved: Janet Gordanier

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree that a letter be composed and sent to the Village of Hilton regarding financial assistance toward the Hilton Beach Community Hall, regarding sharing the costs of the generator maintenance. *CARRIED*

Council reviewed a letter sent from the Solicitor General regarding the collective agreement that was reached between the province and the Ontario Provincial Police Association regarding billing changes.

Council reviewed the 2024 Building Permit fees collected vs costs incurred to date summary.

Council reviewed a notice of application for consent to sever and noted that the key map that was provided in the application does not show the portion being severed and that there may be an error noted in the frontage amount. It stated that the parcel to be retained has a frontage of 1,150 metres (350 feet) when it should say 350 metres (1150 feet)

Council reviewed the latest recommendations from Mr. Jagger at Island Resources regarding the by-law to regulate and govern short-term rental draft and the by-law to provide licensing of short-term rental draft. Council agreed to Mr. Jagger's recommendations.

CORPORATION OF THE TOWNSHIP OF HILTON
MINUTES – December 4, 2024

Council moved into a discussion regarding the Grace United Cemetery. Acting Clerk Treasurer Sara Dinsdale mentioned that the cemetery received two very generous donations that will be deposited into the Care and Maintenance fund for future use in the cemetery. Road Superintendent Lyn Garside gave an update regarding the gates that were ordered to be installed at the cemetery to prevent unauthorized vehicular traffic. Mr. Garside said the gates have arrived and will be welded onto the posts that are already there.

Resolution 2024 - 283
Moved: Mike Garside
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the suggested amendments to section 4.1 and 4.2 of the Procedural by-law #1421-24 to reflect the new regular council meeting schedule. *CARRIED*

Resolution 2024 - 284
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading and pass By-Law No. 1438-24 being a by-law to govern the proceedings of Council and Committees of the Township of Hilton, the conduct of its members and the calling of Meetings. *CARRIED*

Council reviewed a request from a board member of the Kensington Conservancy to include their flyers in the township's tax bills.

Resolution 2024 - 285
Moved: Mike Garside
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to include flyers submitted by the Kensington Conservancy board in the Interim tax bills in 2025. *DEFEATED*

Resolution 2024 - 286
Moved: Mike Garside
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the payment of Township bills for the month of October 2024 in the amount of \$99,807.53 and the month of November 2024 in the amount of \$53,532.68 as per the attached vouchers. *CARRIED*

Resolution 2024 - 287
Moved: Mike Garside
Seconded: Janet Gordanier

BE IT RESOLVED THAT This Council move into closed session at 8:04 p.m. in accordance with

Municipal Act section 239 (2)(d) labour relations or employee negotiations to discuss a retirement gift for the Road Superintendent. *CARRIED*

Resolution 2024 - 288
Moved: Dave Leask
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON returns to open session at 8:23 p.m. *CARRIED*

Resolution 2024 - 289
Moved: Dave Leask
Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does direct the Acting Clerk to proceed with the retirement gift for the township's Road Superintendent as discussed in closed session. *CARRIED*


CORPORATION OF THE TOWNSHIP OF HILTON
MINUTES – December 4, 2024

Resolution 2024 - 290
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does pass By-Law #1439-24 being a by-law to confirm the proceedings of this meeting. *CARRIED*

Resolution 2024 - 291
Moved: Janet Gordanier
Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 8:25 p.m. Council to meet again at the Hilton Township Municipal office on December 5, 2024, at 5:30 pm or at the call of the Reeve. *CARRIED*


~~Reeve Rodney Wood~~
Deputy Reeve Dave Leask


Acting Clerk Sara Dinsdale